Call for proposals to form a theme at the Pufendorf Institute
The Pufendorf Institute invites researchers to apply for a “theme” to start in the autumn of 2017. Provided that sufficient funding is granted, the aim of the Institute is to approve three themes for the 2017–2018 period. Below are instructions for how to design the application.

How to propose a theme for 2017-2018
The deadline for proposals to form a theme is 10 January 2017 for work that is to begin in conjunction with the start of the autumn semester 2017. The proposal shall describe a topical multidisciplinary research issue, a group of researchers who want to develop a research project based on the issue and a plan for how the work is to be structured.

After the theme has been approved, there will be an opportunity either to appoint an international visiting researcher as an affiliate of a theme for 2-4 months (minimum 2 months, maximum 4 months) or to suggest 2-4 affiliates for shorter stays. The application for an international research affiliate may be made separately in the spring semester of 2017 but a proposal for a suitable candidate should be included in the proposal for a theme. However, the costs of appointments are not to be included in the budget, as they will be financed by external funds outside the theme budget.

We would also like a simplified communications plan with ideas for PR and media as well as an estimation of necessary resources for the communication of group work both within and outside of Lund University.

Budget
The Pufendorf Institute supplies premises and basic equipment (desk spaces, computers, IT service, meeting rooms, etc.). A budget must be appended to the proposal listing the salary costs for the researchers working on the project. The estimated costs are to include employer’s contributions but not any overheads (they will be calculated separately and added to the total cost applied for; if the proposal is accepted, overhead costs will be automatically added as a complement to the funding). The coordinator/s of a theme can be remunerated with a maximum of
six months’ salary. In total, the salary costs for a theme may correspond to a
maximum of three annual salaries for a senior lecturer/professor. The researchers
can receive remuneration in the form of employment at the Institute paid through
the home department. The Institute is unable to remunerate doctoral students but
encourages the inclusion of doctoral students in themes. The maximum amount
that can be applied for is SEK 2 million. The project shall not run for longer than
eight months.

The funds for an accepted budget are not the property of the group, they represent
the maximum available expenditure for the theme work. Upon conclusion of the
theme, but by no later the last day of the academic spring term 2018, access to
budget funds will be terminated and any remaining sum returned to the institute to
use for future activities.

Other costs, such as for seminars and symposia, are to be specified to the extent
possible in the application. The Institute contributes a maximum of SEK 200
000 to a symposium or concluding conference.

What do we mean by multidisciplinary?
Lund University has launched a number of highly successful cross-disciplinary and
cross-faculty research initiatives in the 2000s. The Pufendorf Institute was created
to provide free and open forms to explore the possibilities for cooperation between
researchers in different disciplines and faculties.

A theme is to include researchers from at least three faculties. Furthermore, the
Institute favours topical issues that are not currently ‘owned’ by a particular
discipline. The emphasis is placed on the creativity and diversity of the
application. Moreover, attention will be paid to potential opportunities for
further cooperation at the end of the project.

Previous and ongoing topics addressed by themes include "The Credit Society – a
delicate balance between risk and opportunity”, "Degrowth" och "eHealth: for
better, for worse – in sickness and in health" and “The Annual Report”, “Energy
Justice”, “A Plurality of Lives” and “Work and Organization in the Digital Age”.

What is expected of researchers at the Pufendorf Institute?
The nature of the work at the Institute requires researchers to be present and to
participate in the activities of the theme. The meetings and seminars of the group
are to be held in the house. The researchers in a theme will have access to premises
that are to be used to the extent made possible by their appointments. Researchers
and themes are to provide each other and the management of the Institute with
information about their activities and promote inter- and/or multidisciplinary
exchanges.

The researchers shall make it possible for doctoral and other students with
expertise of relevance to the topic to contribute in different ways to the work as
part of their education. For example, a doctoral student can be made a member of
a theme and/or invited to participate in meetings and colloquia. Each project is to
be concluded with a conference/workshop (or comparable activity) addressing the issues and future work.

A report describing the theme's activities shall be submitted to the Institute within one month after the theme’s conclusion. The scope of the report should be about 5 pages long and related to the original application.

Furthermore, all participants must participate in the survey conducted at the end of each project and used by the Institute to evaluate and modify the operation. Three questionnaires are sent to participants within 1–2 years of the end of the project.

**The design of the proposal**
The proposal is to be written in English and must reach the Pufendorf Institute no later than 10 January 2017. It is to include:

1. A description of the research issue and a strategy for how the work is to be carried out, one single document max. 5 pages
2. Budget, using the supplied template in Excel
3. CVs briefs of all participating researchers, in one single document max. 1 page/participant
4. CVs of the proposed visiting researcher/s

**How is the decision made?**
The Pufendorf Institute board decides on themes following processing involving external advisors. The time for processing applications is approximately 2-3 months, a decision shall be available by the 31st of March 2016.

For more information, please contact:

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